

1.03.839 INDUSTRY ENGAGEMENT

What You Need to Know

The purpose of this policy is to ensure that IRT Academy maintains strong relationships and engagement with the industry it operates within and strives to build industry capacity.

Always read this Policy in conjunction with the Related Procedures identified below.

Policy Statement	At IRT Academy we will engage with industry representatives as a key element to developing training and assessment strategies to ensure our resources accurately reflect the needs of industry and the expectation of employers.
Purpose	To meet the requirements of: <ul style="list-style-type: none"> • National Vocational Education and Training Regulator Act 2011 • Standards for Registered Training Organisations 2015
Risk Statement	IRT has a zero risk appetite for failing to meet its legislative obligations.
Scope	The scope of this policy covers all IRT Academy students, employees and/or third parties acting on behalf of IRT Academy.
Related Procedure	
Related Documents	<ul style="list-style-type: none"> • IRT Academy Procedure Manual • IRT Academy Administration Process Manual • Assessment Validation Tool • IRT Academy Employer Feedback Evaluation • Policy 1.03.824 Training and Assessment Strategies • Policy 1.03.828 Development and Conduct of Assessment
Compliance Requirements	<ul style="list-style-type: none"> • National Vocational Education and Training Regulator Act 2011 • Standards for Registered Training Organisations 2015; Clauses 1.5-1.6.
Policy Owner	Group Head IRT Academy
Effective Date	June 2021
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Content Manager Reference Number	EDOC2021/0035454

1 POLICY PRINCIPLES

IRT Academy will use different means to source industry information and feedback including but not limited to; direct consultation with industry subject matter experts and structured feedback tools.

1.1 Employer survey

- Quality indicators
- Employer feedback (full qualifications only)

1.2 Direct industry engagement

We undertake direct industry engagement/consultation. The outcomes of direct engagement are to be recorded and maintained by IRT Academy.

The information gathered is used to identify industry needs and to collaborate on the development of learning solutions (including but not limited to training and assessment strategies) that meet the industry context for qualifications and accredited courses. These activities are also used to inform continuous improvement actions for existing training programs.

1.3 Informal employer engagement

Includes but not limited to face-to-face check in with employer during site visits and informal phone calls or emails.

In Practice Example:

As part of the project to apply to ASQA to add the HLT23215 Certificate II in Health Support Services to the Academy's scope of registration, the Learning & Development Manager establishes an industry working party including representatives across relevant IRT business units. The group selects relevant electives for the qualification and the industry consultation form is completed for sign off by the Group Head IRT Academy.

2 ROLES AND RESPONSIBILITIES

Role	Responsibility
Policy Owner – Group Head IRT Academy	<ul style="list-style-type: none">• Ensuring the currency and appropriateness of the policy to meet regulatory and legislative requirements.
Policy Monitor – Learning & Development Manager	<ul style="list-style-type: none">• Ensure day to day implementation and compliance with policy.
Policy Implementation- All IRT Academy staff	<ul style="list-style-type: none">• Implement procedure as per IRT Academy Procedure Manual

3 DEFINITIONS

In this Policy, words have the following meaning:

Term	Definition
RTO	Registered Training Organisation